



# Saint Francis Medical Center College of Nursing

## Spring 2013 Dorm Room Information

Dorm rooms at the College of Nursing are intended to provide temporary housing for students while they attend the College of Nursing. They are intended to serve as the student's residence while classes are in session. Students may contract for a single occupancy dorm room.

- A limited number of single dorm rooms will be available.
- Priority will be given to students who live distance away from the College
- Students may apply for spring only dorm rooms at this time.

### Spring Semester Closures:

- ✓ **Spring Break** - Friday, March 8, 2013, beginning at 6:00 PM to 2:00 PM on Sunday, March 17, 2013. Students may keep room contents on campus during this holiday break.
- ✓ **Spring Semester End** - Dorm/study rooms close at noon on Sunday, May 19, 2013.

### Room Applications:

- ◆ **Complete and return** the attached **application prior to September 21, 2012.**
- ◆ Selection for housing and contracts for Spring 2013 will be mailed to the student **by October 5, 2012.**
- ◆ A **signed contract** must be returned **by October 22, 2012** to a College Support Representative at the lobby reception desk (the drop box may be used in the lobby) or by mail.
- ◆ Please contact a College Support Representative with any questions or concerns at [elizabeth.k.zaluska@osfhealthcare.org](mailto:elizabeth.k.zaluska@osfhealthcare.org) or by calling 309-655-6363.

### Immunization Records:

Students must have current proof of immunization requirements on file with the College of Nursing Health Nurse prior to moving into a dorm/study room. If you have any questions, please contact the Health Nurse at 309-655-2221.

### Room Cost and Account Information:

- Single dorm room charge is \$1,500. A shared study room will be charged at \$750 per student per semester and single study room \$1500. This charge will be on the student's account statement.
- Student account payments may be made by check, cash, credit card, or financial aid (if eligible). Contact the Student Finance Office, Accounts Receivable, in Room 710 to make payments or to make payment arrangements.
- **Payment** or to request an **Installment Payment Plan** must be **made before December 9, 2012**
- Financial Aid arrangements should be made 30 days prior to the semester start.
- A monthly \$25 late charge will be assessed to all student accounts not paid (or fall behind in arrangements) by the due date.
- Please contact the Student Finance Office, Accounts Receivable, in Room 710 with any questions or concerns on your student account by calling 309-655-2344.

Saint Francis Medical Center College of Nursing reserves the right to change/correct tuition, fees, room charges, and expenses without notice if circumstances make it necessary to do so.



**Saint Francis Medical Center College of Nursing**  
Spring 2013 Dorm/Study Room Application

Check one: Dorm Study room Shared study

**1. Student Information**

**PLEASE PRINT**

Name: \_\_\_\_\_  
Last Name First Name Middle Initial

Contact Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip Code

Permanent Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip Code

Gender: Male Female

**2. Student Comments/Special Circumstances**

Please list any comments or special circumstances the Housing Committee should take into consideration when reviewing your application for a dorm room.

**3. Student Certification**

By signing below, I certify the information listed on this application is accurate and true. I have read and understand the information and payment guidelines stated on the reverse side.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SFMC CON Documentation \*\*Staff Use Only\*\***

Application rec'd: \_\_\_\_\_ Current room: No Yes, # \_\_\_\_\_ # Semesters in dorm: \_\_\_\_\_

Approved: No Yes, Room #: \_\_\_\_\_